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Thomas J. Sadowski
Director

MEMORANDUM

TO: State Agencies
FROM: OA/Division of Accounting
DATE: May 22, 2007
RE: Agency Customer Service Coordinators Desk

Effective July 1, 2007, the Office of Administration, Division of Accounting, is changing our SAM II Financial customer service process. We request that all inquiries regarding SAM II Financial be made by email to oasamiaccounting@oa.mo.gov or by calling division staff directly. Beginning July 1, we will no longer have the 573-522-6000 phone line; therefore, please call Bill Hicock at 573-751-4059 or Patrick Ruessler at 573-751-4322 for assistance.

Your Agency Customer Service Coordinator remains an excellent source for resolving issues in SAM II Financial. Agency staff is encouraged to utilize this source of knowledge; however, Division of Accounting staff will gladly provide assistance too.